

## English Language Support (ELS) Program

If you are a University of Hyogo student and need support with English (academic writing or presentation skills, filling out documents to apply for internships or study abroad, or preparation for English language tests), ELS is for you!

You can email the teacher responsible for your campus and for a Zoom or Teams meeting you need to reserve their time (30 mins). (The meeting may be held face-to-face if possible and necessary.)

\*Please keep in mind that the teachers will not be doing translations or consulting you regarding things unrelated to your education; they will not be able to help you with the contents for your writing either and will instead look at the mechanics (grammar, punctuation, structure, etc.).

\*There are times when the teachers are unavailable, so please make the appointment in advance.

### <Responsible teachers>

Watson-sensei

(Watson John)

[xwhqh106@guh.u-hyogo.ac.jp](mailto:xwhqh106@guh.u-hyogo.ac.jp)



Kelley-sensei

(Kelley Joseph)

[xxhqa241@guh.u-hyogo.ac.jp](mailto:xxhqa241@guh.u-hyogo.ac.jp)



To reserve an appointment, please email the teacher indicating your name, school, year of study, what you need help with, and the time you are free (Monday-Friday, 10:00 to 16:45). Do not forget to cc it to Center for Global Engagement (CGE: [cge@ofc.u-hyogo.ac.jp](mailto:cge@ofc.u-hyogo.ac.jp)). Title the email "English Language Support."

Please also email CGE after the session indicating your name, school, year of study, the time you met the teacher, and what you discussed (a sentence or two are sufficient).

\*Please mind that you are not able to reserve a meeting for more than a month in advance.

\*Please do not reserve the teachers' time for more than 4 times a month.

\*Please come on time. It is very hard for teachers to reschedule these appointments, so please keep in mind you may not be able to meet them if you forget to attend on time. If you are running late, etc., please notify the teacher by email.

University of Hyogo, Center for Global Engagement

Email: [cge@ofc.u-hyogo.ac.jp](mailto:cge@ofc.u-hyogo.ac.jp) TEL: 078-794-6683